

PAC Meeting

Thursday, September 24 at 7pm via Zoom

1. Welcome and Introductions (Suzanne, 10 minutes)

- a. Round table introductions – 21 attendees

2. Parent Committees and Event Updates (Exec, 30 minutes)

a. Overview of PAC volunteer opportunities (Heather)

- i. Volunteer sign up is done through signup genius <https://www.signupgenius.com/go/5080f45acac2da2f85-emjs1>. This year roles will be different because of COVID.
- ii. Safe & Active Routes to school is coming up and requires parents to volunteers.
- iii. Winter Hampers also requires volunteers to shop for items and to put items together.
- iv. School clothing requires volunteers to facilitate finding suppliers and coordinating distribution.
- v. The PAC is always looking for good speakers for Parent Education. If you have any recommendations, please let us know at exec@emjspac.ca. These events take time to organize and volunteers are always required.
- vi. Staff appreciation still requires volunteers to help organize.
- vii. Someone is needed to help manage the PAC website. If you are interested in learning more about what this role includes, please contact exec@emjspac.ca.

b. Upcoming PAC events

i. Parent Education (speaker series)

1. Meg Kapil, Self-Regulation, October 6th (Suzanne)
 - a. Meg Kapil is a child psychologist. She will speak to how parents can help manage self-regulation at home.
 - b. Parents can register here: https://us02web.zoom.us/webinar/register/WN_IE029OliQIWw57LIKQB5FQ
2. Nikki Lineham, Supporting Math Learning, November 3rd (Britta)
 - a. Nikki is a math educator and her passion is how to take the fear out of math. She will be speaking with parents to help facilitate the love of math, specifically for grades K - 5

c. Other PAC initiatives

i. Class parents (Heather)

1. Looking for 1 – 2 parents per class. Duties depend on teacher. Generally the teachers would like class parent to: help out with class trips, coordinate parent volunteers to sanitize and to create a class list.
People who are interested can sign up via signup genius at <https://www.signupgenius.com/go/5080f45acac2da2f85-room2>.

ii. Hot lunch (Betty)

1. We are looking for ways to continue with this, but there are many blocks with COVID protocol.
2. A supplier would need to provide the entire meal as parents are not able volunteer or sort. This would make the cost higher for parents.
3. This is a great fundraiser for the school. We are looking at options to find other ways to generate money for the school. Have discussed idea of asking parents

to donate to the school to make up the difference in funds typically brought in by hot lunch.

4. Hot lunch use to be weekly to raise money for a large project. Two years ago it changed to once/month to make it easier to administer and to make it more equitable for all families.
 5. A suggestion was brought forward to contact Healthy Edge.
- iii. School spirit clothing & replacement jerseys (Heather)
1. The school logo has been redone. If there are any parents who are interested in taking on finding a supplier and coordinating school clothing, please contact the PAC at exec@emjspac.ca.
 2. This could be a great supplementary fundraising activity this year.
- iv. Safe & active travel to school (Heather)
1. The kids are encouraged to bike/walk to school. If they do they will get entered to win prizes. The PAC has secured a bike as the main raffle prize.
 2. This event will also take place again in the spring.
 3. As always parents are encouraged to park a bit further away and walk to school – drive to five. One designated spot is by Pemberton Park. Another option might be by Gonzales beach or the Church on Richmond (if permission is gained).
- v. Smile Card fundraising/ City of Victoria Neighbourhood Grant (Suzanne)
1. Thrifty foods has a program where you can use a card from EMJS and part of the money that is put on the cards comes back to the PAC at EMJS to a maximum of \$2,500. Last year we only raised \$1,500.
 2. Cards can be loaded by visa at Thrifty's and you can still use airmiles.
 3. For the last few years the money has been directed towards saving for a projector. Due to COVID the school is hoping the funds could be directed to providing outdoor space instead. The school is also hoping to secure a shed to store garden/outdoor supplies.
 4. The City of Victoria offers a grant with the requirements that the money needs to be used within 18 months and it needs to be matched. There is potential to use the Thrifty card money to be the match.
 5. Please let the PAC know if you need a card.

3. Communications (Heather, 5 minutes)

- a. Reminder to sign up to the newsletter at <https://tinyurl.com/ycn4fxab>. It is the best way to stay informed about what is happening in the PAC.
- b. EMJS has the following social media channels: Twitter & Instagram: @emjs_pac EMJS and PAC
Facebook group: EMJS PAC
- c. We received feedback that parents are not feeling as connected this year and are hoping that we can profile some staff and admin. James will confirm with teachers.

4. Budget update (Michaela & Tariq, 5 minutes)

- a. See attached.

5. Teachers' update (Ashley Frekich, 10 minutes)

- a. There is a staff meeting coming up and will provide further information next month.
- b. The primary garden committee will meet next week and it looks like Growing Young Farmers will be able to come back this year.

- c. This Saturday at 10am and Monday at 3pm the committee will be meeting to do some wedding and getting the garden ready. Volunteers are welcome and encouraged to join.
- d. The Fine arts committee has not had a chance to meet yet.
- e. The Music teacher is hoping for support in cleaning instruments. With COVID restrictions this task is highly needed.
- f. In terms of building community – fresh grade is an option.

6. Administration's update (James & Lindsay, 10 minutes)

- a. Thank you for the work that you do, especially because you are not able to come into the school.
- b. The school is feeling good, even with all the adjustments that have been made.
- c. The school is full at 454 kids and 21 divisions. 11 divisions are French and 10 are English.
- d. There are 20 kids in the hybrid program. There are two groups, one group attends Monday/Tuesday and one attends Wednesday/Thursday and Friday is online learning.
- e. The school is still having problems with their email system.
- f. Things are still changing based on protocol. One recent change is that parents are now allowed to go on "walk abouts" if they wear masks.
- g. Changes to protocol will come in weekly updates.
- h. Each class is unique in what is needed for support. Class reps can work with each teacher individually to support them.
- i. The Terry Fox run will be going forward and will look different this year to ensure COVID protocol is followed.
- j. The list for COVID symptoms has changed and the updated list has been distributed by email.

7. New business and open Q & A

- a. Some children are finding that they don't have enough time to eat lunch. Will discuss with teachers going forward. There is more direct supervision happening now at lunch because the teacher is in the classroom.

Next meeting: October 22, 7pm on Zoom

Register here: <https://us02web.zoom.us/meeting/register/tZ0vdu6srzMjGtak8mvQcmDWmDduQygmHiAx>

EMJS PAC

Financial Year End Summary 2019-20

Budget Tracking Summary

- Total Revenue for the year: **\$49,779**
- Total Expenses for the year:
(~\$13,000 in programs were cancelled because of COVID) **\$31,544***
- Net Proceeds from the year: **\$18,234**
- Additional Unspent Savings carried forward from previous year: **~\$33,000**
- Budget available for future use: **~\$50,000**

In a “normal” year we would need **~\$15,000** on top of gaming funds to fund the “usual” PAC activities

Net Fundraising Proceeds from 2019-20

• Gaming Grant:	\$9120	
• Lunches:	\$12,947.62	
• Fall Dance:	\$2041.42	
• Spring Fair:	\$0	
• Welcome BBQ:	\$1369.36	Total raised:
• Make Sale:	\$2385.27	\$31,890+
• Smile Card:	\$1544	
• Fairway, Monk, Cobs, Finn&Izzy, BottleDepot:	\$2149	
• 50:50 Raffles:	\$296	

PAC-funded programs 2019-20

• Chess:	\$2600
• Flight of the Hummingbird (Indigenous Speakers):	\$800
• Art Supplies:	\$1498
• Class Funds for Projects:	\$2024
• Class Funds for Field Trips & Extracurricular:	\$2474
• Staff Appreciation Luncheon & Gifts:	\$634
• Grade 5 Yearbook:	\$1492
• Chess Sets for every classroom:	\$840
• Walk-and-wheel week prizes and snacks:	\$171
• Speaker Series:	\$328
• Admin (website, zoom license, bank fees,...):	\$899
• Hampers (all donated funds, not PAC funds):	\$2703

**Total funded:
\$13,763+**

Restricted Savings at end of year to carry forward:

- Gaming: **\$2845**
- Visual Arts (for art supplies): **\$7385**
- Bike Club: **\$2041**
- Smile Card: **\$4560**
- Parent Education: **\$572**
- Emergency Supplies: **\$489**