

## École Margaret Jenkins School Parent Advisory Council Meeting Minutes

Thursday, Nov 26, 2020 (7pm, on Zoom)

### 1. Welcome and introductions (Suzanne)

- 22 meeting attendees

### 2. School garden update (Alix Freiberger, 15 mins)

- 14 classes are participating in the school garden: 12 classes are working with an educator from Growing Young Farmers and 2 teachers are leading their own class
  - All teachers are welcome to work with their students in the garden, but Growing Young Farmers is only able to work with 12 classes this year
- The grant received from the City last year paid for a watering system and garden tools
- The Gardening Committee will apply for another City of Victoria Neighbourhood Grant to support phase 2 of the garden, which will involve building a garden shed, picnic bench and compost bin
- In spring they will add native plants, pollinators and fruit trees – hoping the PAC will provide funds for this
- Moving forward, the Garden Committee is requesting ~\$1000 from the PAC each year to support the garden.
- ACTION: Alix will submit a revised garden committee budget for the PAC Executive to review.

### 3. Teachers' update (Ashley Frketich)

- Thank you to those who purchased art cards - the funds go to the fine arts committee
- Thank you to the PAC for purchasing 30 outdoor mats. They will be used for outside instruction time for children. The custodian has set up a washing station for the mats so they can be cleaned between uses.

### 4. Parent Committees and Event Updates (Exec)

#### Upcoming PAC events

#### i. Holiday Hamper Drive (Heather) - donate [here](#) and volunteer [here](#).

- For the last 2 years PAC has put together hampers with the Stan Hagen Centre and with the school counsellor to identify any families in the school who may be in need
- This year we are raising funds to support 6 families with a goal of raising \$2000
- Donations are collected and then volunteers help to do shopping, wrapping and distribution of the hampers
- PAC is looking for monetary donations via the hot lunch website
- COVID protocol to wrap and distribute hampers will be in place

#### ii. PAC Speaker Series

Kristin Yarker, Nutritionist, January 12th (Tariq) - register [here](#)

- Kristin will speak about meal planning and will provide healthy meal and snack ideas.

## Other PAC initiatives

### **i. Class parents (Heather)**

- Class parents should send out the details about the Christmas Hampers and start planning the teacher gifts. Kudos Board and Group Greeting are good virtual card options.

### **ii. School clothing (Suzanne) - POLL**

- Discussion about relevance of the school logo. The logo was recently redesigned by a school parent, but it may not resonate with students and the school community.
- There is the option to get the children involved in the logo re-design in the new year.
- Poll was used to ask if people would prefer to wait for the new logo and order clothing in the spring. 58% agreed that this would be best.
- Potential suppliers include [urstore.ca](http://urstore.ca) and [passionsports.ca](http://passionsports.ca)
  - A parent recommended [Fairware](#) as a supplier – they sell eco-friendly promotional products.
  - Another parent suggested we offer smaller items such as water bottles and hats in addition to clothing.

### **iii. Staff appreciation (Betty)**

- February 12 is the tentative staff appreciation date
- Lunches will have to be individually ordered and package this year
- The PAC has draw prizes for the teachers as well. If you know of anyone in the community who would be interested in donating a prize, contact Betty.

### **iv. Smile Cards (Britta)**

- We have given out ~30 new Smile Cards.
- This year we have only raised \$224 of the available \$2500
- Funds raised from the smile card will go to purchasing a new projector.
- If you need a Smile Card, email [comms@emjspac.ca](mailto:comms@emjspac.ca)

### **v. Grade 5 hoodies & legacy gift (Heather)**

- The order has been placed for 82 Grade 5 hoodies
- \$400 has been raised for a year end activity
- The school has booked a date at Camp Thunderbird – attendance will be dependent on current COVID restrictions

### **5. Budget update (Michaela)**

- Please see attached

### **6. Administration's update (James & Lindsay)**

- Report cards will look different this year and there should be less focus on the grades due to:
  - Children missing instructional time last year
  - Less educational time available in each day due to COVID protocols (hand washing...)

- For PE, students are spending more time outdoors, but each class does have gym time booked each week. There is no set amount of time each week for PE.
  - Curriculum learning outcomes for PE are posted [here](#)
  - Teachers are giving activity breaks during the day to support “readiness to learn” in the classroom
- Sinks are being installed in 4 of 7 classrooms that don’t currently have a sink (in the older part of the school). Federal funds are supporting this.
  - Question from parent about public health recommendations related to hand-washing vs. ventilation and whether less emphasis will be placed on hand-washing in future.
    - James indicated that the BC CDC has not changed their recommendations regarding hand-washing.
- The school’s food drive for the Mustard Seed will start on December 1<sup>st</sup>. Students are encouraged to bring in non-perishable items and personal care items as per the list of the Mustard Seed’s recommended [donations](#).
- The Grade 5 Leadership Committee (lead by VP Lindsay Swan) planned a successful pajama day and will be planning one more event before the winter break.
- There was a COVID-19 exposure at Sir James Douglas Elementary on November 23.
  - Question from parent about what the protocol will be in the event this happens at EMJS.
  - James indicated that public health / CDC handles this.

## 7. Other business

- Heather Sanche – parent in Mme Frketich’s grade 1 class – mentioned that Mme Frketich and Mme McKay’s classes will be making ornaments to hang in the trees along the chip trail in Pemberton Park. The students will hang the ornaments before the winter break. Anyone who is interested in hanging their own ornament can do so – just be sure to pick them up before January 4<sup>th</sup>.

**Meeting adjourned at 8:30pm**

**Next meeting: January 28, 7pm on [Zoom](#)** followed by Feb 25, April 29, May 27

Need to contact the PAC Exec? Email [Chair@emjspac.ca](mailto:Chair@emjspac.ca) or [Exec@emjspac.ca](mailto:Exec@emjspac.ca)

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# EMJS PAC

## Budget Update

November 2020

## Budget Tracking Summary

- **Operating Account:** \$48,158
- **Gaming Account:** \$11,654

# PAC Holding Accounts – Restricted Funds

• Thrifty Foods (Smile Card)	\$4,784
• Bike Club	\$902
• Visual Arts (Art Supplies)	\$7,385
• Parent Education	\$85
• Contingency (Emergency Supplies)	\$489
• Grade 5	\$2,476



## PAC-Funded Projects 2020-21



- Class Funds for Projects/Supplies: \$977
- Class Funds for Field Trips (incl. Growing Young Farmers): \$297
- Staff Appreciation: \$116
- Walk-and-wheel week prizes and snacks: \$231
- Parent Education Speaker Series: \$486
- Outdoor Foam Cushion: \$502



## Grants/Revenue/Fundraising 2020-21

• Gaming Grant	\$9,000
• Monk Office	\$1,312
• Thrifty Foods (Smile Card)	\$224
• Cobs Bakery (Dough Raiser)	\$137
• Grade 5	\$400





End

Thank you