

**École Margaret Jenkins School
Parent Advisory Council Meeting
Thursday, Jan 28, 2021 (7pm, on Zoom)**

1. Welcome and introductions
 - 18 people on the call
2. Approval of the agenda and November 26 minutes
 - Motion to approve agenda - Kate Donahue, Second approval - CJ Young
 - Motion to approve November 26 minutes - Heather Macdonald, Second approval - Tariq Amlani
3. Presentation from Hailey Steiger-Tang & Fred Billingham - City of Victoria Transportation Coordinators + Q&A (30 min)
 - Traffic calming program, initiated in 2020
 - Speed humps added on Gonzales and on Chandler, enhanced school zone with new signage, new traffic calming curbs being trialed at several locations city-wide 2020-21 (Fairfield, Irving one of first pilot sites)
 - With changes on Richardson for the planned AAA bike route they are currently undertaking pre-project data collection of local side streets
 - Crosswalks with flashing beacons are most requested and effective - City is installing ~ 5 of these per year. They are starting on high volume corridors.
 - Corner of Chandler and Richmond is not a good spot for a 4 way stop because the traffic in all directions is not equal
 - Parents are encouraged to report any concerns they have about traffic speed in the area to Vic PD using their [online form](#)
 - Question from parent about potential increase in traffic along Foul Bay & Fairfield after bike route installed on Richardson
 - City does annual traffic counts on main streets like Foul Bay and Fairfield and will ensure data collection is done before and after the bike route is installed
4. Parent Committees and Event Updates
 - Staff appreciation, Feb 5th (Betty) – thanks to everyone for donating draw prizes. We now have one for every staff member!
 - Catering will be done through Food for Thought (packaged lunch) and parents have donated all required staff prizes
 - Other PAC initiatives
 - Grade 5 end of year activities & legacy gift (Heather)
 - Hoodies have all been delivered
 - Grade 5 committee raised \$350 through hoodie sale
 - Gift will be an art installation around the new fence on the school garden - each child will have a triangle they can put an image on and

all tiles will come together as a wave. It will be a two year project so grade 5's next year will also do the same project. Will also add "Be Kind. Be Calm. Be Safe."

- Spring fundraising opportunities (Heather)
 - We are still fundraising for a projector and screen for the gym. With COVID we have not been able to do our typical fundraising activities (hot lunches, fall dance...)
 - Purdys Chocolate, Growing Smiles or a walk-a-thon are options that have been put forward. We would need volunteers to help coordinate these. If you would like to volunteer or know someone who would be interested, please let us know.
 - Walk & Wheel to School Week (end of May)
 - Will be similar to the program that was done in the Fall.
 - Looking for parents to help obtain draw prize items from local businesses (donations).

- 5. PAC Volunteer Opportunities & AGM (Suzanne, 5 min)
 - AGM is in May, please let us know if you would be interested in joining the PAC.

- 6. Budget update (Michaela, 5 min)
 - See attached

- 7. Teachers' update (Ashley Frketich & Stacey Awalt, 10 min)
 - Chess lessons have started (for 17 classes) and Ultimate will start in the spring.
 - Art supplies have been purchased with the PAC money.
 - \$1,000 PAC funds to the music program has gone to purchase new instruments and fix instruments.

- 8. Administration's update (James & Lindsay, 10 min)
 - 60 people registered French and there is only room for 38 (2 classes of 19 students). Placement was done by lottery (following District priorities – e.g., child that lives in catchment and has a sibling at the school has first priority).
 - English registration is this week – won't know numbers until the end of the week. Typically have enough students for 1 or 1.5 English kindergarten classes.
 - Facilities are putting together a new estimate for the projector and screen. The biggest cost is the new screen. We could hold on the screen and just purchase the projector.
 - The crossing guard should be coming soon.
 - Grant from the City was received for the garden. Facilities will be putting in a concrete pad for the garden shed.
 - Grade 5 leadership team is meeting at 8:15 on Wednesday mornings. Grade 5 year end celebration will hopefully include camp Thunderbird. The PAC has allocated \$1,500. Three cohorts of grade 5s so transportation will be more expensive as each

one will need to go on their own bus. Lindsay Swan will get an updated quote and speak with grade 5 leadership group about potential fundraising ideas if additional funds are needed.

- School has applied for an advanced learning grant.

9. New business and open Q & A

- Staff tech committee submitted a funding request to the PAC for funds to replace some chromebooks. Can be purchased from the District. District doesn't provide chromebooks to schools like ours that already have a large number of devices (purchased with the Staples grant a couple of years ago) – so PAC funds are needed to replace broken devices.

Next meeting: February 25, 7pm on [Zoom](#)

Followed by April 29, May 27 (AGM)

Need to contact the PAC Exec? Email Chair@emjspac.ca or Exec@emjspac.ca

EMJS PAC Website, Online Orders and Class Contact Lists: <https://emjs.hotlunches.net>

Newsletter subscription: <https://tinyurl.com/ycn4fxab>

EMJS PAC on Twitter & Instagram: @emjs_pac

EMJS PAC Facebook group: [EMJS PAC](#)

School Website and Calendar: <https://margaretjenkins.sd61.bc.ca>



Traffic Calming & Crosswalks

Transportation Operations

Hailey Steiger-Tang & Fred Billingham



Traffic Calming Program

- Initiated in 2020
- First years are focused on local streets adjacent to school & parks – dozens of speed humps installed in 30k zones city-wide.
- Enhanced all elementary school zones with new signage
- New traffic calming curbs being trialed at several locations city-wide 2020-2021
 - Fairfield/Irving one of first pilot sites
- Ongoing intake of resident requests and data collection to determine traffic calming candidates city-wide



Traffic Calming

- Speed humps – general approach
 - Installed on local streets
 - New design profile (curved) vs older design (table-topped)
 - New profile is more effective at achieving 30k
 - Not installed on collector or arterials (i.e. Fairfield/Richmond) because of road function
 - Through streets, use by transit and emergency service vehicles
 - Collectors are where we explore creating “pinch points” and visual cues to slow down vehicles via medians and curb extensions etc
 - Focus of traffic calming curb trials



Traffic Calming

- Richardson AAA – traffic calming
 - Anticipate through traffic will divert and be distributed amongst collector network i.e. Fairfield, Rockland
 - Currently undertaking pre-project data collection of local side streets i.e. Chandler 1800 block, Stannard, Durban etc
 - Will monitor local streets post project as well to see if conditions have changed and interventions required



Crosswalks

- RRFBs (Rapid rectangular flashing beacons)
 - Are the most resident-requested crosswalk improvement
 - Highly effective at enhancing ped visibility and improving driver yield rates at crosswalks
 - One of the newest crosswalk treatments
 - RRFBs introduced approx. 2017, approx 5 installed per year



Crosswalks

- City is currently prioritizing installation of RRFBs at warranted crosswalks on high volume corridors i.e.
 - >10,000 vehicles/day (Craigflower, Bay, Begbie, Shelbourne, Burnside, etc)
- In 2021, we are trialing more lightweight & inexpensive RRFB technology so we can tackle more locations year-over-year



Crosswalks

- Approach to 4-way stops
 - Warranting
 - Adding parallel bars at locations with high pedestrian volumes
- Marked crosswalks
 - White reflective panels
 - Trialing more traffic calming curbs on wider crosswalks to act as centre medians, curb extensions



Recent updates 2020/2021



Parallel bars added at 4 way stop (upcoming)

- Speed humps added
- Revised School Loading Zone
- Crosswalk reflective panels and sightlines cleared

New school zone signage (all sides of school)

30k zone enhancements

Crosswalk reflective panels and sightlines cleared

Parallel bars added at 4-way stop

- Crosswalk median added at Fairfield/Irving
- Revised School Loading Zone north side adjacent to MJE

New crosswalk at Chandler/St Charles (upcoming)

Q&A

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fbillingham@victoria.ca





EMJS PAC

Budget Update

January 2021

Budget Tracking Summary

- **Operating Account:** \$42,076
- **Gaming Account:** \$10,847



PAC Holding Accounts – Restricted Funds

• Thrifty Foods - Smile Card Infrastructure only	\$5,460
• Bike Club	\$902
• Visual Arts Art Supplies & Legacy Art Project	\$6,343
• Parent Education / Speakers	\$74
• Contingency (Emergency Supplies)	\$489
• Grade 5	\$353



PAC-Funded Projects 2020-21

(up until Jan 28 2021)



• Class Funds for Projects/Supplies:	\$1122
• Class Funds for Field Trips (incl. Growing Young Farmers):	\$304
• Staff Appreciation:	\$116
• Walk-and-wheel week prizes and snacks:	\$231
• Parent Education Speaker Series:	\$748
• Outdoor Foam Cushion:	\$502
• Tents:	\$907
• Music Supplies & Instruments:	\$1095
• Art Supplies:	\$1042

PAC-Funded Upcoming Projects 2021

- Ultimate Frisbee: \$3000
- Chess: TBD
- Projector: (fundraising in progress) TBD



Grants/Revenue/Fundraising 2020-21

• Gaming Grant	\$9,000
• Monk Office	\$1,312
• Thrifty Foods (Smile Card)	\$899
• Cobs Bakery (Dough Raiser)	\$137
• Grade 5	\$353
• Parent Education (cheque on the way)	\$250
• Finn & Izzy (cheque on the way)	\$785



End

Thank you