

# École Margaret Jenkins School

## Parent Advisory Council Meeting - Minutes Thursday, June 9, 2022 (7pm, Zoom)

Attendees: James Hansen, Sam Goldman, Heather Macdonald, Lori Petryk, Sarah Turnbull, Ashley Frketch, Tariq Amiani, Maggie Black, Cameron Black

Regrets: Betty Park, Britta Bentz, Heather Sanche, Rosie Burn

1. Approval of the minutes from the April 28 AGM and agenda additions
  - Approved
2. PAC Event Updates & Reports
  - Walk-a-thon: Awesome job maggie and cameron!
    - i. **Huge success** - kids loved it, tons of + feedback, and kids and parents really wanted to contribute - huge financial success = total pledge \$42,332.76 and costs \$9,322.59 for prizes and \$220.21 expenses so total expenses \$9,542.80.
      - **net PAC \$32,979 will be deposited!**
    - ii. Lessons learned =
      - Money management - some cheques arrived, but counting \$30,000 in cash and the stress, learning for next year. Finance XLS spreadsheet from Cameron is excellent and can be re-used. Less cash is good, but some kids did bring piggy banks which is really great too. Real key is not loose change that wasn't sealed - very hard to know whose pledge sheet it belongs to.
      - sub-committee for apparel and for accounting. Also discuss with macaulay how they divide labor after a few years.
      - Timing - yearly or bi-annual? Do we want to do it again (weather wise lucky this year) and do we want more activities for picnic (band? other?). And timing earlier for a few weeks for kids to wear shirts before the end of year?
      - What to spend on? And if we do more of this - do we do other fundraising - is it a big 1 off a year or multiple smaller. Hot lunch not needed though kids love it. We advertised funds going to outdoor classroom or play space. Doesn't mean all has to go there, some can supplement PAC, but ppl donated for that so keep momentum going on planning what we said. And break into phases - with phase 1 next year seeing we are acting - and it keeps enthusiasm if we do again - they see money going to use. Get on agenda for start of next yr - and new committee.
        - a. Teachers' Preference - outdoor learning space - covered if possible. Discussed space on grounds and coverage depending on \$\$ avail. Look at Braefoot (biggest), Oaklands (next largest) and Doncaster (smallest) - to get ideas on what others have done and their costs.
        - b. James - spoke to district facilities - and so we should engage them early so they can tell us what works and doesn't and they want to be helpful and part of conversation.
      - Other ideas for next walk-a-thon - intermediates run block and primary run field. Little things. Not necessary but we can discuss if PAC does again. Route can change yr to yr also.
    - iii. Prizes = paper bags for easy distribution for teachers
      - t shirts/hoodies a challenge, low stock / supply chain issues, so got lower quality but everything ordered and coming june 22. Kids have coupons meanwhile.

- Punch Passes for Rec Center = here. Changed system now but we got grandfathered without ID card.
    - Timeless Toys = 15% discount, ~\$200 savings, and have them
    - Market Bucks = still waiting on. Hoping next week.
  - iv. Special thanks to Suzanne Weckend who suggested the walk-a-thon.
- Hot lunch
  - i. Overall raised ~\$7,000. Expenses much higher this year. Vendors great. In fall hopefully no bagging like this year - see what school requires.
- Grade 5 activities
  - i. Legacy Art Project - painted another row of triangles for fence around garden.
  - ii. Michele /Hera - planning end of yr activities (tea party after graduation ceremony & beach potluck).
- Emergency supplies (Tariq)
  - i. Madam Small volunteered to help audit each classroom emerg kit, so we know what needs to be replaced in class.
  - ii. Approved to order bulk supplies to go into outdoor emerg supply containers.
    - pick a day in the next week and do an inventory (Heather can help get volunteers) - and create cards for each room so they know where everything is outside.
  - iii. Granola bars will become avail - so teachers can distribute.
  - iv. Next year - no food or water (lasts 25yr) so post audit see what's req'd. And teachers want 1 small kit for class trips (approved to order a few - Tariq will check what exists today)
- School supplies - order [here](#) using the code 330CB3
  - i. Order before July 20 and kit delivered to school before Sept. v easy.
  - ii. Madame creese unhappy with graphite (not centered and just breaks when kids sharpen) so can we address this with Monk. gave Maggie samples.
- School Lost & Found
  - i. Inventory being taken by Jess Clark. Desire to remind parents to label kids clothing (so easy to return if labeled!) taking photos etc time consuming.

### 3. Crossing guard program

- He faced many challenges - and he was an anti-car avid cyclist (his bias) - and found it v difficult to continue basis unsafe driving behaviors he saw
- Sent him an online greeting card as thanks
- Program is ending and won't exist post june (the person we hoped didn't happen)
- Heather might forward city his feedback to see what they can do / city/district and next steps post crossing guard program ending. James will also see what he can find out.

### 4. Strings Program

- Donors and community came together to save the program for another year!
- Will undergo another review after to try and find a longer term solution.
- MJ - they asked each school if they want to take part. 16 of 28 eligible schools and in re-introduction want to make sure 12 schools that haven't had will have the opportunity. Is question about staffing - since teachers got other jobs and with extra 12 schools - limited # so looking at possibilities - maybe 5mo one school and 5mo another – we are waiting to hear...
- MJ did ask for it.

### 5. School Board / Trustee

- Need new people and elections coming up - encourage ppl you know to go to information sessions - June 16 or August 27. Details [here](#).

### 6. Budget update

- Waiting for invoice on chess lessons and receipts from teachers on field trips

7. Teachers' update (Ashley Frketich)
  - Thanks for PAC treats! And thanks to Starbucks and Thrifty Foods for contributions.
  - Dates set for iRide, Ultimate, Science Venture and Dufflebag Theatre for next year - great!
8. Administration's update (James & Tonya)
  - Tonya is in district VP pool now - we won't see much change but on road to being a permanent VP - congrats!
  - Grade 5 leadership - French and English finished for year - kindness Ninja's running around ;)
  - Legacy Project - thx you to volunteers, almost done and ready to fix to fence
  - Grade 5 Yr End Celebration - 1-2:30 on June 23rd
  - City of Vic - covered bike shelter - goal to do before sept - maybe before end of school - we are 1 of 5 schools. Staff wants the shelter installed where current bike racks are on the grass beside primary playground
  - End of year - feeling SO much more normal. Student led conferences went well. And Lots of little field trips
  - Communications Feedback: wanted 1X/week regular communications - to be super clear - and minimal other emails - any feedback?
    - i. PAC feedback = good to have body of email + PDF same content, and PAC can put a few bullets, its good.
  - Sept Calendar
    - i. starting 8:45 finish 2:37,
    - ii. first day back: Tues, Sept 6 (will be for just a few hours this year's teacher - this lets the school know numbers - students should be in their new classes by Wednesday or Thursday of the first week back; 10 English divisions, 11 French
    - iii. Kindergarten students - gradual entry
    - iv. Meet the Teacher night scheduled for Thurs Sept 22 - PAC will organize a family picnic that evening.
    - v. A few teachers are leaving EMJS - Mme Freiburger is retiring, Mme Lawrie is moving to Marigold, Mme Archambault is moving to SJD, Ms. Poirier is moving to Oaklands, Ms. Almquist on maternity leave, Ms. Campbell (counsellor) will be away next year. Postings going up today - could be filled immediately, or not until September.
9. New business and open Q & A
  - **First PAC meeting of the 2022/23 school year will be Thursday, September 29 at 7pm on Zoom**
  - Maybe a picnic at start of year - casual but fun
  - Friday morning club tomm - thanks for the coaches and help.

**Need to contact the PAC Exec? Email [Chair@emjspac.ca](mailto:Chair@emjspac.ca) or [Exec@emjspac.ca](mailto:Exec@emjspac.ca)**  
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**School Website and Calendar: <https://margaretjenkins.sd61.bc.ca>**