

# EMJS PAC Meeting Minutes for Thursday September 27, 2018

## In attendance:

**School Administration:** Brett Johnson, Janet Langston

**PAC Executive (as elected in May 2018):** Anne Tonym (chairing meeting), Carolyn Wick (taking minutes), Heather Macdonald

**Teacher Rep:** Genny Crane (also a parent)

**Parents:** 27 parents in attendance, including above executive members and teacher. 2 grandparents.

### 1. Welcome and Introductions (Anne)

- a. Overview of role of PAC and executive

### 2. Voting –

- a. At the AGM in May, 6 parents were elected to the executive, and their roles have been assigned as follows:
  - i. Anne Tonym (Chair)
  - ii. Jessica McDiarmid (Secretary)
  - iii. Carolyn Wick (Member at Large)
  - iv. Aaron Hill (Member at Large)
  - v. Laura Kent (Member at Large)
  - vi. Heather Macdonald (Member at Large)

Motion to accept these roles (motion made by Carolyn, seconded by Kimberly). Motion passed.

- b. Michaela Anderson (nominated by Anne, seconded by Heather) elected to Treasurer.
- c. Lori Petryk (nominated by Carolyn, seconded by Anne) elected as Member at Large.

### 3. Update from Administration – (Brett and Janet)

- a. 22<sup>nd</sup> division has been added and so a class is currently in the library until portables are ready. Hence why this meeting was held in gym.
- b. Field has been enclosed by fencing along Foul Bay b/c we have some at-risk children who are a flight risk. This makes the Foul Bay end of field safer.
- c. Incident a few weeks ago where a dog got onto school grounds and a fawn was killed. Signs indicate no dogs allowed on grounds, but this signage is typically ignored. School does not want dogs on site when children are here.
- d. Sent an email update to parents tonight that mentioned a few things already:
  - i. parent Ian Hynes Cops for Cancer ride and EMJS involvement. There will be a coin drive next week to fundraise.
  - ii. Orange shirt day tomorrow Sep 28 in honour of reconciliation, residential schools

- e. Upcoming emergency preparedness drills:
    - i. Reunification drill coming up Oct 23rd
      - 1. October 3<sup>rd</sup> presentation about how the process will work.
      - 2. October 23<sup>rd</sup> actual reunification drill (Letter will go out ahead of time to parents and students will be informed by their teachers.)
      - 3. During the drill the students will be organized outside in concentric circles with the youngest kids in the middle, surrounded by older kids, so that kids can stay calm while waiting to match authorized adults with the kids they are picking up.
    - ii. Lockdown drill Oct 29<sup>th</sup> (letter will go home ahead of time as well)
    - iii. Police liaison officer no longer with the school because program has been cut.
  - f. Brett is extremely proud of school staff in how they have handled the startup:
    - i. New teachers have been mentored by existing teachers
    - ii. IEP meetings to come up soon
    - iii. Looking to make sure supports are in place, still discussing money with district to finalize number of support staff we will receive.
    - iv. 457 kids as of today (tomorrow September 28 is the cut-off)
    - v. "Prep teachers" in place to cover the 102 minutes a week that each teacher gets away from their class to do prep; during this time their class will be covered by one of the "Prep teachers":
      - 1. Stacy Awalt - music
      - 2. Metthea Maddern – library – currently she is going around with a cart to each class due to lack of library facility
      - 3. Bree Whitman - PE (is also the ESL teacher)
4. **Proposed calendar & Budget** – hinging on frequency of Lunches
- a. Discussion of Hot lunches:
    - (Brett): Staff met in September to discuss the Hot Lunch Program and a decision was made at that time that the school is in favour of doing lunches once a month, and parents could decide what day that would be. Decision had nothing to do with the finances coming in, but rather about nutrition and majority of staff felt once a month was appropriate because it is a lot of work for staff as well as parent volunteers.
    - (Parent): What are the factors that led to this decision?
    - (Brett) Amount of garbage that is generated, quality of the food, amount of work by volunteers before and after, amount of work that fell upon custodial staff. Not supported for a number of reasons to continue to have it weekly. Majority of staff was willing to go for once a month, and remainder wanted it cancelled altogether. Understand parents appreciate not having to make lunch once a week. What do you do when 80% of students get pizza but the remainder can't afford it.
    - (Teacher rep): voiced concerns that there are definitely some students excluded because of lack of ability to afford it. Kindergarten kids don't

understand that parents order behind the scenes – they see it as though they are personally not being selected to get a treat/reward.

- (Parent): PAC has always offered to subsidize up to 100% of cost of lunches for anyone needing assistance. However, the onus is on either the parent or teacher to request it, and only a few people have requested help in the past, understanding that the program is a fundraiser. Also, some parents do not participate for other reasons (child does not like the food, or family has other reasons for wanting to opt out).
  - (Parent): What other options are on the table to raise the missing money?
  - (Brett): suggested that parents could donate money \$50 at start of year instead.
  - (Anne) Lunches became weekly during centennial year and have become an institution, but we understand that they can change. Purpose of fundraising is to support the teachers, so if the school isn't asking for funds and does not want it then we should look at changing it.
  - (Parent) Moving to once a month doesn't solve the problems voiced by staff.
  - (Teacher rep) feels that when more sporadic, it seems more like a treat, and kids don't miss out as often, and is more in line with a fundraiser.
  - (Parent) The Spring Fair / Fall Dance have potential to raise money as well, so losing lunches would not be the end of all fundraising.
  - (Brett) Staff are aware that there may need to be some financial cutbacks as a consequence.
  - Vote to accept the proposed monthly lunch schedule (10 lunches: Oct 31, Nov 21, Dec 12, Jan 23, Feb 13, Mar 6, Apr 10, May 1, May 22, Jun 12) (motion made by Mercedes, majority in favour with note that the lunch team will first follow-up with administration/staff for final approval of these dates to ensure no conflict with other school plans.)
- b. Budget – at the next meeting in October we will be looking for an update on how the surplus from last year was spent and if any changes are needed to this year's budget due to the decision to cut back lunches.
5. **Fall Dance** (Anne) – if we do the same thing as previous years, then will have a family-friendly dance in gym, games in courtyard, bake sale, food, craft table, everyone in costume; has been well attended in past. Janet says the proposed Oct 26 is only day that works around Halloween. A signup will go out to families soon to get volunteers to help make this event happen.
6. **Grade 5 committee** (Mercedes) – sign up was passed around to join the committee and begin planning grade 5 commemorative clothing (hoodies) and events throughout the year leading up to end-of year reception/party after the recognition ceremony in June.
7. **Visual Arts Committee** (Victoria Levesque)
- a. main focus of VAC is to get artists into the school in Spring and enrich every child's year with art (can see permanent art installations around the school).

VAC coordinates getting these artists into the school. VAC would like to request some additional funding over the \$5000 approved so they can support one extra division. Victoria to meet with Janet over next week sometime to coordinate the scheduling. VAC looking for some people to volunteer as liaisons between artists and school leading up to and during the artist visits. A signup sheet was passed around.

- b. Make Sale December 7th – raises funds to bring art supplies into school for teachers, so that classes have access to more supplies throughout the year, not just when artists come into the school.
- c. Next meeting is coming up in November for anyone who wants to join VAC. Contact PAC exec to get connected with Victoria directly.

8. **Walk and Wheel to School Week** is next week. (Heather)

9. **New business and open Q&A.**

- a. Parent commented that the PAC puts out a newsletter but the only way parents can get it is to subscribe to the mailchimp mailing list, which new families probably do not yet know about. School asks that any communication that needs to go out to all families should go through the school to forward to all families to ensure everyone receives it. Brett intends to discuss how to communicate PAC news to the school community with the PAC chair at a different time.
- b. Parent asked how to get something onto the school calendar, e.g. an idea for an evening speaker. Contact PAC Chair and they will look at coordinating a date with the school.
- c. Another parent suggested a particular guest speaker – again, send details to PAC Chair so that this can be arranged e.g. for beginning of a PAC meeting.
- d. Child care for future PAC meetings? This month there was no space available in school (portables not ready, library being used as a classroom, etc.). So in principle yes we will strive to make this available if space is available and we can find babysitters.

Addendum: Handouts from the meeting:

- 1. Agenda
- 2. Budget 2018/19 (3 pages)
- 3. Proposed EMJS PAC Calendar of Events 2018-19
- 4. Proposed Lunch Schedule (2 pages)

Minutes Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

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Minutes Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

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# École Margaret Jenkins School

## Parent Advisory Council Meeting

**Thursday, September 27, 2018**

**7pm, School Library**

1. Welcome and introductions (Anne, 5 minutes)
2. Overview of open PAC Executive positions and voting (Anne, 15 min)
3. Update from school Administration (Brett, 15 min)
4. Proposed PAC Calendar & Budget update (Carolyn, 10 min)
  - Decision on hot lunches schedule
5. Volunteer opportunities (Anne, 10 min)
  - Sign-up list
  - Grade 5 Grad Committee
  - Fall Dance
6. Visual Arts Committee update (Victoria, 5 min)
7. Walk & Wheel to School week (Heather, 5 min)
8. New business and open Q & A

Next Meeting October 25, 2018, 7pm

**Need to contact the PAC Exec? Email [Chair@emjspac.ca](mailto:Chair@emjspac.ca) or [Exec@emjspac.ca](mailto:Exec@emjspac.ca)**

**Newsletter subscription: <https://tinyurl.com/ycn4fxab>**

**EMJS PAC Website, Online Orders and Class Contact Lists: <https://emjs.hotlunches.net>**

**EMJS PAC Latest News (on Twitter): [https://twitter.com/emjs\\_pac](https://twitter.com/emjs_pac) (@emjs\_pac)**

**School Website and Calendar: <https://margaretjenkins.sd61.bc.ca>**

**Old EMJS PAC Website: <http://emjspacca.ipage.com/info/> (will be discontinued Oct 2018)**

## EMJS PAC Budget Tracking 2018/19

9/27/2018

Reflective of Revenue/Expenses to XXX

		Budget	Actual		Variance	NOTES:
	<b>2018/19 REVENUE</b>					
1	Gaming Grant	8,950.00	0.00		(8,950.00)	
2	Thrifty's Smile Card	3,000.00	0.00		(3,000.00)	
3	Lunch Programs	0.00	0.00		0.00	
4	Fall Dance	0.00	0.00		0.00	
5	Spring Fair	0.00	0.00		0.00	
6	School Supplies	0.00	0.00		0.00	
6	Yearbooks	0.00	0.00		0.00	
7	Parent Education Grant	500.00	500.00		0.00	
8	Emergency Supply Sales	489.59	489.59		0.00	
9	Passive Fundraising	0.00	0.00		0.00	
	<b>TOTAL REVENUE</b>	<b>12,939.59</b>	<b>989.59</b>		<b>(11,950.00)</b>	
10	2017/18 surplus carry forward:	10,200.00	0.00		(10,200.00)	5,700.00
11	2016/17 1x surplus allotment	6,500.00	0.00		(6,500.00)	
12	PAC Holding Account funds	890.00	0.00		(890.00)	
	<b>TOTAL FUNDS AVAILABLE:</b>	<b>30,529.59</b>	<b>989.59</b>		<b>(29,540.00)</b>	
	<b>2018/19 EXPENSES</b>					
	Revenue Related					
13	Lunch Program Expenses	0.00	0.00	#DIV/0!	0.00	
14	Fall Dance Costs	0.00	0.00	#DIV/0!	0.00	
15	Spring Fair Costs	0.00	0.00	#DIV/0!	0.00	
16	Yearbooks	0.00	0.00	#DIV/0!	0.00	
17	Emergency supplies - Annual replenishment	0.00	0.00	#DIV/0!	0.00	
	<b>TOTAL Revenue Related</b>	<b>0.00</b>	<b>0.00</b>	#DIV/0!	<b>0.00</b>	
	<b>Educational Programs</b>					
18	Class Allotment - Projects	6,500.00	0.00	0.0%	6,500.00	
19	Class Allotment - Field Trips & Enrichment	3,500.00	0.00	0.0%	3,500.00	
20	Science Venture Workshops	0.00	0.00	#DIV/0!	0.00	
21	Grade 5 Year End Trip	1,500.00	0.00	0.0%	1,500.00	
22	Chess	3,200.00	0.00	0.0%	3,200.00	
23	Aboriginal Awareness	3,000.00	0.00	0.0%	3,000.00	
24	Athletics and Playground Equipment	0.00	0.00	#DIV/0!	0.00	
25	Technology Equipment	0.00	0.00	#DIV/0!	0.00	
26	Library Fund	0.00	0.00	#DIV/0!	0.00	
27	Music	0.00	0.00	0.0%	0.00	
28	iRide	750.00	0.00	0.0%	750.00	
29	Dance	2,200.00	0.00	0.0%	2,200.00	
30	Visual Arts Committee	5,000.00	0.00	0.0%	5,000.00	
31	Parent Education	500.00	0.00	0.0%	500.00	
32	Misc Projects	2,000.00	0.00	0.0%	2,000.00	
	<b>TOTAL Educational Programs</b>	<b>28,150.00</b>	<b>0.00</b>	0.0%	<b>28,150.00</b>	
	<b>Community Development</b>					
33	Staff Appreciation / Recognition	0.00	0.00	#DIV/0!	0.00	
34	Emergency Preparedness - Additional supplies	489.59	0.00	0.0%	489.59	
35	Gardening Committee	1,000.00	0.00	0.0%	1,000.00	
36	Misc Community Projects & Events	0.00	0.00	#DIV/0!	0.00	

	<b>TOTAL Community Development</b>	<b>1,489.59</b>	<b>0.00</b>	0.0%	<b>1,489.59</b>
	<b>Administration</b>				
37	PAC Admin Fees	890.00	0.00	0.0%	890.00
38	Contingency	0.00	0.00		0.00
	<b>TOTAL Administration</b>	<b>890.00</b>	<b>0.00</b>	0.0%	<b>890.00</b>
39	<b>TOTAL EXPENSES</b>	<b>30,529.59</b>	<b>0.00</b>		<b>(30,529.59)</b>
40	<b>2018/19 SURPLUS</b>	<b>0.00</b>	<b>989.59</b>		<b>989.59</b>

**PAC Prior Year Surplus balance 20,569.43**

**Approved Spending**

Class funds (for 2018/19 budget)	6,500.00	
Donation to Vic West	2,000.00	
Special Project - EMJS vision	2,000.00	PAC to be consulted prior to expenditure
Sound System	2,000.00	Lower cost option only
Buddy Benches	1,600.00	2 @\$800 each
Library Maker Space items	1,500.00	to include robotic sets
Recycling	1,500.00	To provide bins for each floor
Grade 5 trip (2018)	1,000.00	TBD - may be unallocated
Skateboard/Scooter rack	1,000.00	
Counselling request	500.00	1x - request form for additional supplies
Stencils & paint	500.00	
Gardening committee	300.00	
Total:	20,400.00	

**Available for spending: 169.43**

**These funds cannot be re-allocated and can be carried forward**

Funds Held in PAC Account	Funds Held in PAC Account - to July 31st 2017	18/19 Revenue	Expenses	From PAC 18/19	Funds Available
Bike Club	\$3,452.97	\$0.00	\$0.00	\$0.00	\$3,452.97
VAC	\$1,035.18	\$0.00	\$0.00	\$5,000.00	\$6,035.18
PAC Holding Account with School	\$890.00	\$0.00	\$0.00	\$0.00	\$890.00
Grade 5 Grad Committee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Supplies	\$121.69	\$367.90	\$0.00	\$0.00	\$489.59
Thrifty's Smile Card	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Prior Year surpluses	\$169.43	\$0.00	\$0.00	\$0.00	\$169.43
					659.02

## EMJS PAC Budget Summary 2018/19

EMJS PAC Budget Summary 2018/19		
	<b>REVENUE</b>	
1	Gaming Grant	Based on 455 students, \$20 per student
2	Lunch Programs	N/A - unknown if moving forward
3	Fall Dance	N/A - if moving forward revenues estimate equal to costs as non profit making
4	Spring Fair	N/A - if moving forward revenues estimate equal to costs as non profit making
5	School Supplies	N/A
6	Yearbooks	Not a for-profit activity
7	Parent Education Grant	Carry forward funds from previous years
8	Emergency Supplies Sales	N/A; Revenue from sale of supplies in June 2018 to fund 2018/19 expenses
9	Passive Fundraising	Estimated at \$0 - Includes revenue from Finn & Izzy, Fairway Market, Cobs Bread and Bottle Depot
10	2017/18 surplus carry forward	Estimated prior year surplus allocated to line items below
11	2016/17 1x surplus allotment	Amount allocated from 1x surplus distribution
12	PAC Holding Account funds	Funds held in account by school
	<b>EXPENSES</b>	
	Revenue Related	
13	Lunch Program Expenses	N/A - unknown if moving forward; if yes forecast expenses should include website hosting fee(\$400), supplies, and PayPal fees
14	Fall Dance Costs	N/A - unknown if moving forward
15	Spring Fair Costs	N/A - unknown if moving forward
16	Yearbooks	Not a for-profit activity
17	Emergency replenishment	Revenue from sale of supplies in June 2018 to fund 2018/19 expenses
	Educational Programs	
18	Class Allotment - Projects	1x allocation from 2016/17 surplus - to be spent on special projects/activities vs. supplies
19	Class Allotment - Field Trips and Enrichment	Estimated at ~ \$7.70/student, 455 students. To be funded from Gaming grant revenue and used to support field trips and guest speakers.
20	Science Venture	N/A - \$1,700 waitlist
21	Grade 5 Year End Trip	Funding from gaming grant revenue
22	Chess	Funding from gaming grant revenue
23	Aboriginal Awareness	Funding from surplus carry forward
24	Athletics and Playground Equipment	N/A - new rugby jersey request on wait list if funds become available
25	Technology Equipment	N/A
26	Library Fund	N/A
27	Music	N/A
28	iRide	Funding from gaming grant revenue
29	Dance / Physical Activity	Funding from 2017/18 surplus - might need to increase if new Div
30	Visual Arts Committee	Funding from 2017/18 surplus - might need to increase \$225 if new Div
31	Parent Education	Carry forward from previous years - to fund guest speakers
32	Misc Projects	Funding from smile card - must be eligible initiatives (ie. infrastructure)
	Community Development	
33	Staff Appreciation / Recognition	N/A - \$1,200 request on wait list if funding becomes available
34	Emergency Preparedness - Additional supplies	N/A - expenses to be covered by sales above
35	Gardening Committee	Funding from smile card revenue
36	Misc Community Projects & Events	N/A
	Administration	
37	PAC Admin Expenses	Funding from PAC holding account with school; to cover bank expenses, website and email address cost and other misc items Note - website and email address expenses need to be paid via credit card in Oct.



## Proposed EMJS PAC Calendar of Events 2018-19

September	<ul style="list-style-type: none"> <li>• <b>PAC Welcome Back events</b> – not held at request of school admin</li> <li>• <b>PAC Meeting – Sep 27</b></li> </ul>
October	<ul style="list-style-type: none"> <li>• <b>PAC Meeting – Oct 25*</b> (*Note Oct 25 is early dismissal for parent teacher interviews and fall dance is following day; could move PAC meeting earlier to Oct 18 but Oct 19 is ProD; maybe move PAC meeting later to Nov 1? But then no meeting prior to Fall Dance)</li> <li>• <b>Fall Dance / Halloween Costume Party</b> – Friday Oct 26 (assuming we have people to coordinate it)</li> <li>• <b>Hotlunches TBD</b></li> </ul>
November	<ul style="list-style-type: none"> <li>• Boxes in classrooms to collect items for December Make Sale</li> <li>• <b>PAC Meeting – Nov 29*</b> (*Note Nov 23 is a ProD day – so even though Nov 22 would be the 4<sup>th</sup> Thursday suggest moving this meeting one week later, esp as there is no December PAC meeting)</li> <li>• <b>Hotlunches TBD</b></li> <li>• <b>Grade 5 Hoodies (TBD)</b></li> </ul>
December	<ul style="list-style-type: none"> <li>• <b>Make Sale</b> - Friday Dec 7 2:30-5:00pm</li> <li>• <b>Hampers</b> – donations collected online throughout December, delivery to families in need Friday Dec 21?</li> <li>• <b>No PAC Meeting this month (Winter Break)</b></li> <li>• <b>Hotlunches TBD</b></li> </ul>
January	<ul style="list-style-type: none"> <li>• <b>PAC Meeting – Jan 24</b></li> <li>• <b>Hotlunches TBD</b></li> </ul>
February	<ul style="list-style-type: none"> <li>• <b>Staff Appreciation Luncheon: Thursday Feb 14</b> ❤️ (note Friday Feb 15 is ProD day)</li> <li>• <b>PAC Meeting – Feb 28</b></li> <li>• <b>Hotlunches TBD</b></li> <li>• <b>Possible Grade 5 Fundraiser TBD</b></li> </ul>
March	<ul style="list-style-type: none"> <li>• <b>No PAC Meeting this month (Spring Break)</b></li> <li>• <b>VAC Artist in Residence Workshops</b></li> <li>• <b>Hotlunches TBD</b></li> </ul>
April	<ul style="list-style-type: none"> <li>• <b>PAC Meeting – Apr 25</b></li> <li>• <b>VAC Artist in Residence Workshops</b></li> <li>• <b>Hotlunches TBD</b></li> </ul>
May	<ul style="list-style-type: none"> <li>• <b>PAC AGM – May 23</b></li> <li>• <b>VAC Artist in Residence Workshops</b></li> <li>• <b>Hotlunches TBD</b></li> </ul>
June	<ul style="list-style-type: none"> <li>• <b>Spring Fair</b> – Friday June 7 5-8pm</li> <li>• <b>Hotlunches TBD</b></li> <li>• <b>Grade 5 Recognition Ceremony Reception/Party</b> organized by parents</li> <li>• <b>No PAC Meeting this month (End of School Year)</b></li> </ul>

# Proposed Lunch Schedule

Hot lunches are our main fundraiser. For the past 3.5 years we have had lunches every Wednesday. Prior to that we held lunches every other Wednesday. The programs and funding that we have come to enjoy all are made possible through the lunch program.

Other benefits: PAC will subsidize in part or whole the cost of lunch for any families needing financial assistance (either at the family or their teacher's request), leftover pizza is saved for kids without lunches, parents are saved from having to make a lunch every day, kids look forward to a special hot lunch, helps build community by welcoming parent volunteers to distribute food in classes, supports local businesses.

## Proposed Menu:

- Pizza (Cheese / Pepperoni / Tropical / Chicken / GF Cheese) \$3.50
- Chicken Strips \$5.00
- Sushi (California / Avocado / Cucumber) \$5.00
- Pasta (Meatball / Vegetarian / GF) \$5.00
- Milk / Chocolate Milk (\$1.25)
- Apple Juice (\$.75)
- Apples (\$.75)
- Carrots (\$.75)
- Cookies (\$.75)
- GF Cookies (\$1.50)

## Option 1: Weekly lunches (total 30)

- 30 lunches will raise ~\$25,000
- This means we can continue to fund all the same programs as in prior years with some additional surplus to cover new project ideas that come up this year or in future years and/or sponsor another local school as we did last year (eg art supplies for VicWest, hampers)

## Option 2: Biweekly lunches (total 15)

- 15 lunches will raise ~\$12,500
- This could fund our core programs in 2019-20 (the programs we committed to funding year after year in order for all students to receive the same benefits): Artists in Residence \$5000, Chess \$3200, Dance \$2200, Grade 5 Trip \$1500 and iRide \$750.
- Reduced funding would likely be felt primarily in cuts to class allotments (for field trips, special projects), aboriginal awareness, speakers, technology, playground/sports equipment, music, etc.

## Option 3: Monthly lunches (every 3-4 weeks, total 10)

- 10 lunches will raise ~\$8000
- We may have to adjust the 2018-19 budget to reserve some funding for 2019-20, and/or cut some core programs in 2019-20, TBD, as well as cut back discretionary funding such as class allotments (for field trips, special projects), aboriginal awareness, speakers, technology, playground/sports equipment, music, etc.

## Option 4: No lunches

- 0 lunches will cost us \$400 in admin costs
- We would have to cut most programs in 2019-20 as well as modify the 2018-19 budget to reserve some funds for 2019-20.

<b>Wednesday:</b>	<b>Weekly</b>	<b>Biweekly</b>	<b>Monthly</b>
17-Oct	1	1	
Oct 24 * early dismissal * no lunch			
31-Oct	2	2	1
07-Nov	3		
14-Nov	4	3	
21-Nov	5		2
28-Nov	6	4	
05-Dec	7		
12-Dec	8	5	3
19-Dec	9		
(Winter Break)			
09-Jan	10		
16-Jan	11	6	
23-Jan	12		4
30-Jan	13	7	
06-Feb	14		
13-Feb	15	8	5
20-Feb	16		
27-Feb	17	9	
06-Mar	18		6
13-Mar	19	10	
(Spring Break)			
03-Apr	20		
10-Apr	21	11	7
17-Apr	22		
24-Apr	23	12	
01-May	24		8
08-May	25	13	
15-May	26		
22-May	27	14	9
29-May	28		
05-Jun	29	15	
12-Jun	30		10
Jun 19 (Emergency Snack Day? – no lunch)			
Jun 26 (last week – no lunch)			